

Procedural Justice

One Day Clinic: June 28, 2018

10:00 a.m. – 3:00 p.m.

For Judges, Court Administrators, &
Court Security Personnel

Course Description:

Procedural Justice is a concept that addresses practical ways to address the public's perception of the court system. This program looks at how the four key elements of voice, neutrality, respect, and understanding can be effectively communicated in municipal courts, while maintaining the court's authority. This program will count for 4 hours of continuing education, 3 hours of CLE, and 2 hours of ethics.

This clinic will be held in Jersey Village on June 28, 2018 at the Jersey Village Municipal Court, 16327 Lakeview Dr. in Jersey Village. There is no registration fee. Registration will begin at 9:00 a.m. Coffee, pastries, and lunches will be provided. However, hotel rooms will not be provided. We encourage judges and clerks to attend as a team. When attending as a team, court security personnel may also join in on the training, as often court users are first met at the door by a court security officer.

Registration may be completed at the TCCA website <https://tcca.wildapricot.org/event-2875798>, the TMCEC website register.tmcec.com, or by mailing or faxing or emailing the attached registration form to TMCEC at 2210 Hancock Drive, Austin, Texas 78756. Fax: 512.435.6118 Questions or to email registration form: tmcec@tmcec.com. Or, call TMCEC at 800.252.3718.

Jersey Village Municipal Court

16327 Lakeview Dr.

Jersey Village, TX 77040

Sponsored by

Texas Municipal Courts Education Center and the Gulf Coast Texas Chapter of the Texas Court Clerks
Association Funded by the Texas Court of Criminal Appeals

Procedural Justice Registration Form

I plan to attend (check one): Jersey Village (June 28, 2018)

There is no registration fee. Coffee, pastries, and lunch will be provided. Hotel rooms will not be provided. If you need lodging, you will have to make your own reservation and cover the cost with the hotel. Please check the program you would like to attend and return this completed form to TMCEC.

Name (please print legibly): _____
Street: _____ City: _____ Zip: _____
Office Telephone #: _____ Court #: _____ Fax: _____
Primary City Served: _____ Other Cities Served: _____
Email Address: _____

Check all that apply:

- | | | | | | |
|--|--|--|---------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Full Time | <input type="checkbox"/> Part Time | <input type="checkbox"/> Attorney | <input type="checkbox"/> Non-Attorney | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Other* _____ |
| <input type="checkbox"/> Presiding Judge | <input type="checkbox"/> Associate/Alternate Judge | <input type="checkbox"/> Deputy Court Clerk | | | |
| <input type="checkbox"/> Court Administrator | <input type="checkbox"/> Court Clerk | <input type="checkbox"/> Juvenile Case Manager | | | |

*Subject to approval

I understand that I will be responsible for making and paying for my own hotel reservation.

Participant Signature

Date

Please return completed form to TMCEC at 2210 Hancock Drive, Austin, TX 78756.
Fax registration forms to 512.435.6118.

Procedural Justice Registration Form

I plan to attend (check one): Jersey Village (June 28, 2018)

There is no registration fee. Coffee, pastries, and lunch will be provided. Hotel rooms will not be provided. If you need lodging, you will have to make your own reservation and cover the cost with the hotel. Please check the program you would like to attend and return this completed form to TMCEC.

Name (please print legibly): _____
Street: _____ City: _____ Zip: _____
Office Telephone #: _____ Court #: _____ Fax: _____
Primary City Served: _____ Other Cities Served: _____
Email Address: _____

Check all that apply:

- | | | | | | |
|--|--|--|---------------------------------------|-------------------------------------|---------------------------------|
| <input type="checkbox"/> Full Time | <input type="checkbox"/> Part Time | <input type="checkbox"/> Attorney | <input type="checkbox"/> Non-Attorney | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Other* |
| <input type="checkbox"/> Presiding Judge | <input type="checkbox"/> Associate/Alternate Judge | <input type="checkbox"/> Deputy Court Clerk | _____ | | |
| <input type="checkbox"/> Court Administrator | <input type="checkbox"/> Court Clerk | <input type="checkbox"/> Juvenile Case Manager | | | |

*Subject to approval

I understand that I will be responsible for making and paying for my own hotel reservation.

Participant Signature *Date*

Please return completed form to TMCEC at 2210 Hancock Drive, Austin, TX 78756.
Fax registration forms to 512.435.6118.